

NATIONAL INSTITUTE OF TECHNOLOGY
ROURKELA – 769 008, ORISSA

Advertised/Limited Tender Enquiry

Department: Chief Warden, NIT, Rourkela

Enquiry No: NITR/CW/2017/L/.....³⁶⁵

Date: 16.10.2017

To

Important Dates

Event	Date	Time
Pre-bid Conference	NA	NA
Last Date of submission of quotation	27.10.2017	05.50 PM
Quotation Opening date	27.10.2017	06.00 PM

Dear Sir,

We intend to purchase the commodities specified below and invite quotations in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

Please send your quotation to:

Chief Warden
Attention: Prof. M. R. Barik
National Institute of Technology,
Rourkela – 769 008

Yours sincerely,

Surajit Das
16.10.2017

Prof. Surajit Das
Chairman, Sports Committee of Hall

Encl:

- (1) Schedule of requirement, specifications, dates etc.
- (2) Bid document containing detail terms and conditions.

1. Schedule of requirements

Sl. No.	Description of Goods/Service	Quantity
	Sports Items as per enclosed list	As per requirement

2. Specifications and allied Technical Details

As mention under the Description of Goods/Service

3. Format of Quotation (tick appropriate box)

☒ It is a single bid; please give all technical specifications and price bid in one envelope.

OR

☐ It is a two-part bid with separate techno-commercial and price bids. Please see item 1.12 of instructions for method of bidding.

4. The bid envelope should be super-scribed with

Bid for Sports Items for Halls
NITR/CW/2017/L/365 dated. 16.10.2017

5. Quotations should be valid for a period of 60 days from the closing date of the bid.

6. Some important dates:

- i. Pre-bid Conference: Date: Time:
- ii. Last date for receipt of quotation: Date: 27.10.2017 Time: 05.50 PM
- iii. Opening of techno-commercial bid: Date: _____ Time: _____
- iv. Opening of Financial bid: Date: 27.10.2017 Time: 06.00 PM

7. Warranty of one year(s) must be provided.

8(a) Excise Duty: The Institute is exempt from Excise Duty. Please state applicable excise duty as a separate item.

8(b) GST: The Institute is not authorized to give C or D form. GST should be charged according to applicable rates.

8(c) Entry Tax: The State of Orissa charges entry tax on all goods entering the State. Please include it in your quotation as a separate item. Entry Tax will be reimbursed on production of proof of payment.

9. Bid Security (See Item 2.8 of instructions): 0 % of gross bid value.

10. Performance Security (See Item 2.10 of instructions): 0% of gross order value.

11. Please go through the enclosed "bid document" carefully for other bidding instructions.

12(a) Please send your quotations by Registered/Speed Post or Courier Service to:

Chief Warden, Halls of Residence
Attention: Prof. M. R. Barik
National Institute of Technology, Rourkela – 769 008

OR (b) drop the quotation in the Tender Box kept in the office of the Chief Warden during the normal working hours of the Institute. Please do not hand over the quotation to any person by hand.

13. For technical details, you may contact

Prof. Surajit Das
Warden, MSS Hall, National Institute of Technology,
Rourkela – 769 008, Phone: 9556425605
Fax: 0661 – 2462684
E-mail: surajit@nitrkl.ac.in, cc: chiefwarden@nitrkl.ac.in

List of sports items and brands:

Sl. No.	Items	Price per unit	GST (if any)	Total Price
1.	FOOTBALL, NIVIA SHINING STAR, Size No. 5			
2.	FOOTBALL, ADDIDAS			
3.	FOOT BALL KEEPING GLOVES, VECTOR X			
4.	BASKETBALL, NIVIA ENGRAVER			
5.	BASKETBALL, COSCO TOURNAMENT			
6.	VOLLEYBALL, COSCO SUPER VOLLEY			
7.	VOLLEYBALL NET (NYLON) COSCO			
8.	TABLE TENNIS NET (WITH STAND) (NYLON) STAG			
9.	TABLE TENNIS NET (WITH STAND) (NYLON) STIAG			
10.	BADMINTON NET (NYLON), YONEX			
11.	BADMINTON RACQUET, LINING WITH JOINT(Q SERIES/XP SERIES)			
12.	BADMINTON RACQUET, LINING NON JOINT(G - TECK 38/G - TEK 58)			
13.	SHUTTLE (BADMINTON), MAVIS 350 (PLASTIC), Yellow			
14.	BADMINTON RACQUET GRIP, Vector or Yonex			
15.	TABLE TENNIS BAT, STAG 1 STAR			
16.	TABLE TENNIS BAT, STAG 2 STAR			
17.	TABLE TENNIS BALL, STAG TOURNAMENT 3 STAR			
18.	TABLE TENNIS BALL, STIGA TOURNAMENT 3 STAR			
19.	LAWN TENNIS RACQUET, COSCO MAX POWER			
20.	LAWN TENNIS BALL, SLAZENGER			
21.	LAWN TENNIS RACQUET GRIP, ANY BRAND			
22.	CARROM (44" x 44")(BOARD+ COINS+POWDER)			
23.	CHESS, MIKADO (LEATHER BOARD) including coins			
24.	CRICKET BAT (ENGLISH WILLOW), SS HERITAGE			
25.	CRICKET BAT (ENGLISH WILLOW), SG COBRA XTREME			
26.	TENNIS BALL BAT, FENTA			
27.	CRICKET BALL (WHITE), SG CLUB			
28.	CRICKET BALL (RED), SG CLUB			
29.	CRICKET BALL TENNIS(HEAVY) RED, NIVIA (6 Balls Set)			
30.	CRICKET BALL TENNIS(HEAVY) GREEN, NIVIA (6 Balls Set)			
31.	BATTING PAD, SG VS 319 SPARK			
32.	BATTING GLOVES, SG SUPER CLUB			
33.	KEEPING GLOVES, SG SUPAKEEP			
34.	KEEPING PAD, SG CLUB			
35.	INNER GLOVES, SG CLUB			
36.	THIGH PAD, SG SUPER TEST			
37.	ARM GUARD, SG LITEVATE			
38.	HELMET, SG OPTIPRO			
39.	ABDOMINAL GUARD, SG TOURNAMENT			
40.	WICKETS, SG CLUB			
41.	BATTING MALLET, WOODEN SG			
42.	GRIP (bat handle), SG			
43.	KIT-BAG, SS RANGER			
44.	FOOTBALL HANDPUMP NIVIA 213			
45.	VOLLYBALL, NIVIA G-2020 (STICHLESS)			
46.	BADMINTON RACQUET, YONEX, MUSCLE POWER- 2			
47.	BADMINTON RACQUET, YONEX, MUSCLE POWER- 3			
48.	BADMINTON RACQUET, YONEX, GR 303			
49.	BADMINTON RACQUET, YONEX, CARBONEX 6000EX (NON-JOINT)			
50.	BADMINTON RACQUET, YONEX, NANORAY 6000I (NON-JOINT)			
51.	SKIPPING ROPE, VICTOR X			
52.	BADMINTON POST-PULLY			

Swrajit Shaw
16/10/2017



**NATIONAL INSTITUTE OF TECHNOLOGY
ROURKELA – 769 008, ODISHA**

BID DOCUMENT

1. Instructions to the bidders

1.1 Sealed bids are invited on behalf of the Chief Warden, Hall of Residence, National Institute of Technology (NIT), Rourkela – 769 008, Odisha, from the intending bidders for supply of the attached sports items for the Halls as detailed in the enquiry letter.

1.2. Eligibility of Bidders:

(a) Bidder / OEM Presence in India:

The bidder must be a leading supplier for the inquired items. Minimum 5 years presence in Eastern India with local sales and support office.

(b) Satisfactory delivery of similar goods/items of similar value

The OEM/Bidder must have supplied 2-3 similar items for which reference /order copies need to be provided of similar project size or bigger of which at least one should be currently under maintenance in Eastern India. Certificate/ document in this regard have to be enclosed with the quotation.

(c) The OEM should have their office sales/service support in Eastern or any other place and should be able to provide the service in 24 hours. Evidence to this effect to be enclosed.

(d) The product series quoted/ or with similar specifications should have been supplied to several leading institutes of national importance such as CSIR-National Laboratories, IITs, NITs, various DST/DBT-Institutes and Central Universities in the last five years.

1.3. Firms are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document in every respect will be at the firm's risk and may result in the rejection of the bid. The bidder should enclose a signature copy of bid document (each page to be signed).

1.4. The bidders should quote their offer/rates in clear terms without ambiguity.

1.5. All damaged or unapproved goods shall be returned at the firm's risk and the cost of incidental expenditure there upon shall be recovered from the concerned party.

1.6. Printed conditions of the firm sent along with the quotation, if any, shall not be binding onus.

1.7. The rates should be quoted both in figures and words and legibly written without any overwriting. In case of any correction, the bidder with full signature must attest the same. However, no over-writing is permissible. Manufacturer's price-list, where applicable, should be submitted along with the bid.

Any discrepancy between quoted prices in figures and that in words, if noted, will be sorted out in the following manner: -

a. If there is a discrepancy between the unit price and the total price, the unit price shall prevail and the total price will be corrected accordingly.

b. If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected.

c. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to above.

1.8. The bidder may modify the bid before the last date & time fixed for receipt of the bids by sending an amendment to the bid. No bid shall be modified after the deadline for receipt of the bids.

1.9. Bids received after the deadline in tender enquiry, shall not be taken in to consideration.

1.10. Submission of Quotation: All quotations must be forwarded in sealed cover by mail only (Ordinary post/Regd. Post/Speed Post/Courier) addressed to Chief Warden, Halls of Residence, National Institute of Technology, Rourkeal, Odisha- 769008, so as to reach within the specified period. In justifiable cases, quotation by fax can be accepted. The reference to the enquiry no and the last date for submission must be clearly be superscribed on the sealed envelope.

1.11. Opening of Quotation: Every quotation will be opened at the office of the Chief Warden in the presence of the head of the department, members of the purchase committee and principle investigator at the time and date of the tender form.

1.12. Payment: Payment will be processed as per the institute norms normally within 30 days from the date of receipt of the bill or of the stores in good order and condition, whichever is later.