



राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला

National Institute of Technology, Rourkela

MINUTES OF THE 16TH MEETING OF THE FINANCE COMMITTEE, NATIONAL INSTITUTE OF TECHNOLOGY, ROURKELA HELD AT 12.00 NOON ON 23.09.2011 (FRIDAY) IN THE CONFERENCE OF HALL, HOTEL SWASTI PREMIUM, BHUBANESWAR.

Members Present:

- | | | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------------------------|
| 1. | Sri B. S. Sudhir Chandra
Director (Project & Planning) &
Chairman, BOG, NIT, Rourkela,
Bangalore Metro Rail Corporation Ltd
3rd Floor, BMTC Complex
K.H.Road, Shanthinagar, Bangalore. | ... | Chairman |
| 2. | Prof. Sunil Kr Sarangi
Director
National Institute of Technology
Rourkela -769 008 (Odisha). | ... | Member |
| 3. | Shri Navin Soi,
Director, Finance
MHRD, Government of India
Dept. of Higher Education
Shastri Bhawan, New Delhi. | ... | Representative of AS & FA |
| 4. | Prof. (Ms.) Rintu Banerjee
Professor, Agriculture & Food Engineering
IIT, Kharagpur | ... | Member |
| 5. | Prof. S. K. Patel,
Associate Prof., ME.,
N.I.T., Rourkela. | ... | Invitee |
| 6. | Er. S. K. Upadhyay,
Registrar
N.I.T., Rourkela. | ... | Member Secretary |

Members Absent:

7. **Shri Ashok Thakur, IAS**
Special Secretary,
MHRD, Government of India
Dept. of Higher Education
Shastri Bhawan, New Delhi.

Leave of absence was granted for members absent.

F.C-16 (2011)-01: Welcome to the members by the Chairman.
Chairman welcomed all the members to the meeting.

F.C-16 (2011)-02: Confirmation of the minutes of the 15th Meeting of the Finance Committee held on 17.06.2011 at New Delhi.

The minutes of the 15th Meeting of the FC were sent to the members vide letter NITR/RG/2011/286, dt: 14.07.20. No comments or suggestions have been received.

The FC confirmed the minutes.

F.C-16 (2011)-03: To report on the Action Taken on the minutes of 15th meeting of the Finance Committee held on 17.06.2011 at Bhubaneswar.

The report on the action taken on the decisions made in the 15th Meeting of the Finance Committee held on 17.06.2011 is presented for FC's consideration.

The Reports on the action Taken on the minutes of the 15th meeting of the Finance Committee held on 17.06.2011 were discussed and approved.

[Annexure- A1, Pg. 6]

F.C-16(2011)-04: To approve the Budget for the year 2012 -13 and revised estimate for the year 2011-12.

The budget proposal for the financial year 2012-13 and revised Estimate for the year 2011-12 are enclosed in the Annexure.
FC approved the proposal.

[Annexure- A2, Pg. 7 - 38]

F.C-16(2011)-05: Implementation of MACP approved by MHRD for Non-Faculty Cadres.

Board, vide resolution No.BOG-26(2011)-11, dt.17.06.2011, approved MACP for employees of the Institute. MACP was implemented w.e.f. 01.09.2008. Arrear payment was made. The total financial implication is Rs75.00 lakhs approximately.

The FC noted the above and directed the administration to complete the process.

F.C-16(2011)-06: Proposal for enhancement of honorarium for examination of M. Tech and Ph.D. Theses.

The Committee of Deans and Heads Departments, vide resolution No.HODM-93(2011)-01(4) dt.06.07.2011, recommended enhancement of honorarium for M. Tech and Ph.D. examiners as follows, to bring them in line with the honorarium being paid by other leading Institutes in the country:

Sl. No.	Name of the Examination	Honorary (Thesis exam.)		Viva voce
		<i>Existing (per thesis)</i>	<i>Proposed (per thesis)</i>	
1.	Ph.D. &	Rs.2000/- (Indian)	Rs.4000/- (Indian)	Rs.2000/-
	M. Tech (R)	\$200 (US) (Foreign)	\$300 (US) (Foreign)	-
2.	M. Tech.	Rs.2000/-	Rs.500/- per thesis up to maximum of Rs.5000/-	-
3.	Selection Committee Member (except Institute employees)	Rs.2000/-	Rs.4000/-	-
4.	Institute Seminars (External Experts only)	-	Rs.2000/-	
5.	Institute distinguished Lectures (Not to exceed 10 per Year)	-	Rs.5000/-	
6.	Foundation Day Lecturer (Once per year)	-	Rs.10000/-	

FC approved the proposal.

F.C-16(2011)-07: Proposal for widening of existing road network and construction of new roads.

With increasing number of cars on the roads, the present width is proving insufficient in all old roads. It is proposed to widen all roads to accommodate 2 cars and to create new roads in the south east portion of the campus. It is estimated that we need about 6 km of new roads and widening of 10 km of existing roads. Using Rs.1.5 crore per km of new road and Rs. 1 crore per km for widening, the rough cost estimate of the project stands at Rs. 19 crore (Nineteen Crore only). BWC, vide resolution No.BWC:14(2011)-08 dt,02.07.2011, recommended the above proposal to FC for approval.

FC approved the proposal for processing and advised the administration to ensure excellent quality of roads ensuring proper drainage.

F.C-16(2011)-08: Policy on recruitment of Architects for Minor work.

BWC is requested to work out a procedure for choosing architects for small jobs.

The FC discussed the recommendation of the BWC vide resolution No.BWC:14(2011)-08 dt,02.07.2011 and decided the following:

- 1) For very small jobs, where architectural fees are expected to be Rs.1.0 lakh or less, the Institute construction committee may select an architect from the existing panel and recommend award of an architectural contract at the same rate as one of their on going contracts. Director may approve such a proposal.
- 2) For small jobs, where architectural fees are expected to be between 1.0 and Rs.10 lakh, limited tender may be initiated among the Architects who are in the Institute panel. Contract may be awarded.
- 3) No single architect may be awarded more than 2 contracts as per clauses 1 and 2 above) in a year. Contracts won by the architects through open competition are exempted from this restriction.
- 4) In emergency cases, order can be placed on approval of Director on an empanelled architect single tender basis up to work order value of Rs.1 crore at a negotiated fee. In such cases, the compelling reasons are to be recorded and reported to the BOG through BWC, in their immediate meeting.
- 5) There must be a liquidated damage clause in the contract that will contain imposition of penalty in case of delay in supply of drawings and other documents and if wide variation in cost occur and not supported by valid reasons, on completion of work.

F.C-16 (2011)-09: Any other item with the permission of the Chair.

1) Release of 50% differential part of the arrear amount.

Due to revision of retirement age from 58 years to 60 years, the pension and retirement gratuity amount was revised against each pensioner / family pension holder with effect from 1st June' 2004. But the revised pension was due from the date of their retirement. Therefore, arrear pension and gratuity amount was calculated against each retired employee for the period from the date of retirement to 31st May'2004. As major period of arrear dues were relating to REC period, the total demand was distributed in the ratio of 50:50 between Govt. of Odisha and Govt. of India. Govt. of India has already paid its dues since long back and the said amount was distributed among the concerned pensioners. But Govt. of Odisha has paid its dues during March'2011 limiting their liability up to 31.03.2003 (i.e. the date of conversion of REC into NIT). The amount received from Govt. of Odisha has also been distributed among the pensioners. Now, the institute has received representations from some of those the pensioners to release the differential part of the arrear amount due to less payment by Govt. of Odisha. The total differential amount is Rs.5,88,000/- (as per the enclosed calculation sheet).

FC approved the proposal.

[Annexure- A3, Pg. 39 - 42]

2 Hiring of Bus on lease/ procurement.

The present **Ashok Ley Land (59 seated)** bus owned by the Institute is around 23 years old . The road permit and fitness certificate has expired since 2004. Renewal of fitness certificate and road permit is under process. Since this model of bus is very old the spare parts are not available in the market, the maintenance cost and fuel consumption rate is very high.

Under such condition of the bus, it is neither possible nor safe to carry students on local/long tours. As per present scenario the bus is not fit to run outside Rourkela. In view of the above for use by our students community for academic purpose such as local/long distance study tour, site visit to nearby industries and connectivity to the main Rourkela township, it is proposed to lease new buses.

FC approved the following:

The Institute may write off and dispose off the existing bus. It will lease 2 buses with Drivers – one 30 seater and another 50 seater. Director may decide the capacity and model of the buses in consultation with faculty colleagues.

The buses may be used for academic study tours, ferrying delegates during conferences, short term courses and meetings, ferrying students, staff and families to and from markets, any other legitimate application that the Institute thinks fit.

The Institute may decide on the terms of leasing, particularly on inclusion of fuel and maintenance.

The financial requirement will be approximately Rs.12.5 lakh per year for both buses combined.

The FC approved the expenditure.

3) CCS (LTC) Rules, 1988-Relaxation for travel by Air to visit Jammu & Kashmir (J& K).

The Finance Committee approved the implementation of the Government of India Order vide No.31011/2/2003-Estt. (A-IV), dt.18.06.2010 as per the following scheme:

- i) All Officers/Employees of Government of India will be allowed to avail LTC to visit Jammu & Kashmir (J&K) against conversion of one block of their Home Town LTC.*
- ii) Officers/employees of Government of India entitled to travel by air can avail this LTC in their entitled class.*
- iii) All the employees of NIT, Rourkela can travel by air in economy class from Delhi and Amritsar to any place in Jammu & Kashmir (J & K) by any airlines subject to their entitlement being limited to LTC-80 fares of Air India. Journey up to Delhi / Amritsar will have to be undertaken as per their entitlement.*
- iv) Restriction of air travel only by Air India on LTC to other places shall continue to remain in force.*
- v) This scheme shall be effective with immediate effect up to 17.06.2012.*

[Annexure- A4, Pg. 43 - 44]

- 4.** The next meeting of the Finance committee will be held in November/ December, 2011 in consultation with the Chairman, BOG.

The meeting ended with thanks to the Chair.

(S. K. Upadhyay)
Registrar and Secretary
Board of Governors, NIT., Rourkela

(B. S. Sudhir Chandra)
Chairman
Board of Governors, NIT., Rourkela