



राष्ट्रीय प्रौद्योगिकी संस्थान राउरकेला
National Institute of Technology Rourkela

No. NITR/AC/UG&PG/2021/M/464

Dt. 31.08.2021

NOTICE

**INSTRUCTIONS FOR 1ST YEAR PG STUDENTS (M.Tech., M.Sc.) ADMITTED IN THE ACADEMIC
YEAR 2021-22**

[ALL CONCERNED ARE REQUESTED TO READ THE INSTRUCTIONS CAREFULLY AND COMPLETELY]

All PG Students (M.Tech. & M.Sc.) of 1st year who have taken admission in **AY 2021-22 (Normal and Special rounds)** are hereby advised to follow the instructions mentioned below for smooth execution of their academic activities.

- Please visit the e- application portal vide link; <http://eapplication.nitrkl.ac.in> and log in using your registered credentials. **After logging in download the Provisional admission letter (PAL) and read the instructions carefully and completely mentioned therein.** It contains detailed instructions regarding your assigned roll number and subsequent steps to be followed for **login to your NITRIS portal.**

Login to **NITRIS PORTAL** with link: <https://eapplication.nitrkl.ac.in/nitris/Login.aspx>

User ID - Your Roll No (All in capital letter)

Password - Your Roll No (All in capital letter)

You will be asked to change the password. You are required to change the password and re-login in the NITRIS portal. You will get all details at the NITRIS dashboard regarding webmail passwords, MS team credentials, and detailed instructions regarding attending online classes.

- After logging into the NITRIS portal you will get subsequent instructions regarding **activation of your webmail ID & Password, and MS-Team credentials for attending the classes.** Your webmail will be activated within 48 hours, after which you can log in to your webmail using the given credentials.
- Semester registration for Autumn semester 2021-22:** The **Semester registration for Autumn 2021-22** for the students admitted to PG programmes (in Special Rounds) will be done from **2nd to 4th September 2021.** **Furthermore, the Semester registration for the students whose document verification/admission is under process and those to be admitted in the subsequent special rounds shall be done subsequently (Tentatively by 15.09.2021).** **Students are requested not to panic and refrain from making repeated phone calls.** In the meanwhile, they can keep checking their e-application portal

for their assigned roll numbers which will be displayed as and when it is assigned to them. **The students are requested to log in to their NITRIS portal for completing the semester registration process within the scheduled dates.**

Please complete the registration using the following link after NITRIS login; Academics→Registration→Registration→Autumn/Spring.

Students who are admitted in the special rounds can register by 15.09.2021 without any late fine. Normally no late registration is allowed beyond 10 working days from the scheduled date. However, under exceptional cases, the Director on the recommendation of Associate. Dean (AC)/Dean (AC) can permit late registration with payment of the late fee.

- d. NOTE:** For any semester registration-related query, you may please contact your faculty advisor **(as per the list given in Annexure-I).**
- e. The M.Sc. and M.Tech. students taking admission in the special rounds should not panic about missing classes/attendance during this lag period (approx. one-two weeks). The same shall be compensated by the concerned course teachers subsequently.**
- f. Students are requested to follow the instructions given in the NITRIS dashboard for MS-Team login and attending the online classes.**
- g.** All students are required to submit a duly signed online registration form in their department **IN PERSON** positively after returning to the Institute.
- h. IMPORTANT: The payment link for the semester registration fee will be shared shortly. Kindly keep checking your mail.**
- i.** The students should check their webmail **(rollno@nitrkl.ac.in)** regularly for all circulars/notices. The information/notices shared through webmail are issued by the authorised academic official, only after the approval of the competent authority. They may also Join Telegram Channel via the link <https://t.me/ugpgnitrkl> to receive notices and circulars about academic processes/activities.
- j.** To obtain any certificate for different purposes such as Studentship, Conduct, Language, and Grade Card, students can apply through the NITRIS portal **(under the link; R1 forms)** and get it recommended by their concerned faculty advisor which will be then forwarded to the academic office in the NITRIS portal. After the recommendation, the same will be printed, signed, and mailed to the student in his/her webmail. This process normally takes five working days for processing.
- k.** Due to COVID-19, most of the documents are being sent via webmail in soft copy followed by hardcopy (if required).

- l.** If students are applying for NOC for Passport and VISA, they must keep at least 10 days in hand as it takes time to process for obtaining the signature of the competent authority.
- m.** In every semester, the students must ensure to secure not less than 6.0 CGPA to avoid termination/moving to the slow pace mode of the programme.
- n.** For any academic-related query, ensure to send your application through the faculty advisor to the academic office. Since you are not on campus, you may send mail to your faculty advisor with the request to further forward to the academic office at acad.ug@nitrrkl.ac.in for the execution of the work.
- o.** You may call the academic office student helpdesk no **0661-2462038** from **4:00 pm - 6:00 pm** on all working days (Monday to Friday) to discuss any urgent academic issue.

This is issued with the approval of the competent authority.

Sd/-

**Asst. Registrar
(Academic-UG&PG)**

Annexure-I

FACULTY ADVISOR LIST -Programme: M.Tech.				
SL No.	Discipline	Batch	Faculty Name	Email
1	Biomedical Engineering [BM1]	2021	Prof. Sirsendu Sekhar Ray	sirsendu@nitrrkl.ac.in
2	Biotechnology [BM2]	2021	Prof. Kasturi Dutta	duttakasturi@nitrrkl.ac.in
3	Geotechnical Engineering [CE1]	2021	Prof. Rabi Narayan Behera	beherarabin@nitrrkl.ac.in
4	Structural Engineering [CE2]	2021	Dr. Shyamal Guchhait	guchhais@nitrrkl.ac.in
5	Transportation Engineering [CE3]	2021	Dr. Ujjal Chattaraj	chattaraju@nitrrkl.ac.in
6	Water Resources Engineering [CE4]	2021	Dr. Anurag Sharma	sharmaan@nitrrkl.ac.in
7	Chemical Engineering [CH1]	2021	Prof. Arvind Kumar	arvindkumar@nitrrkl.ac.in
8	Safety Engineering [CH2]	2021	Prof. Arvind Kumar	arvindkumar@nitrrkl.ac.in
9	Energy and Environmental Engineering [CH3]	2021	Prof. Arvind Kumar	arvindkumar@nitrrkl.ac.in
10	Industrial Ceramics [CR2]	2021	Prof. Sumit Kumar Pal	skpal@nitrrkl.ac.in
11	Computer Science [CS1]	2021	Dr. Sanjeev Patel	patels@nitrrkl.ac.in
12	Information Security [CS2]	2021	Dr. Sanjeev Patel	patels@nitrrkl.ac.in
13	Software Engineering [CS3]	2021	Dr. Sanjeev Patel	patels@nitrrkl.ac.in
14	VLSI Design and Embedded Systems [EC2]	2021	Prof. Ayas Kanta Swain	swaina@nitrrkl.ac.in
15	Electronics and Instrumentation Engineering [EC3]	2021	Prof. Santanu Sarkar	sarkars@nitrrkl.ac.in
16	Communication and Networks [EC5]	2021	Dr. Pankaj Kumar Sharma	sharmap@nitrrkl.ac.in
17	Signal and Image Processing [EC6]	2021	Prof. Ajit Kumar Sahoo	ajitsahoo@nitrrkl.ac.in
18	Microwave and Radar Engineering [EC7]	2021	Prof. Subrata Maiti	smaiti@nitrrkl.ac.in
19	Electronic Systems and Communication [EE1]	2021	Dr. Suman Kr. Dey	deysk@nitrrkl.ac.in
20	Control and Automation [EE3]	2021	Dr. Arijit Guha	guhaa@nitrrkl.ac.in
21	Power Electronics and Drives [EE4]	2021	Dr. Krishna Roy	royk@nitrrkl.ac.in
22	Power Systems Engineering [EE6]	2021	Dr. Shekha Rai	rais@nitrrkl.ac.in
23	Atmosphere and Ocean Science [ER1]	2021	Prof. Naresh Krishna Vissa	vissan@nitrrkl.ac.in
24	Food Process Engineering [FP1]	2021	Dr. Mohd Khalid Gul	gulmk@nitrrkl.ac.in
25	Industrial Design [ID1]	2021	Prof. Dibya Prakash Jena	jenad@nitrrkl.ac.in
26	Machine Design and Analysis [ME1]	2021	Prof. Jonnalagadda Srinivas	srinivasj@nitrrkl.ac.in
27	Production Engineering [ME2]	2021	Prof. Sandhyarani Biswas	srb@nitrrkl.ac.in
28	Thermal Engineering [ME3]	2021	Dr. Bukke Kiran Naik	naikkb@nitrrkl.ac.in
29	Cryogenic and Vacuum Technology [ME5]	2021	Dr. Kishore Singh Patel	patelks@nitrrkl.ac.in
30	Metallurgical and Materials Engineering [MM1]	2021	Prof. Debasis Chaira	debasis@nitrrkl.ac.in
31	Mining Engineering [MN1]	2021	Dr. Falguni Sarkar	sarkarf@nitrrkl.ac.in

FACULTY ADVISOR LIST - Programme: M.Sc.				
Sl. No.	Discipline	Batch	Faculty Name	Email
1	Applied Geology [AG2]	2021	Prof. Rekha S.	srekha@nitrrkl.ac.in
2	Atmospheric Sciences [AS2]	2021	Prof. Krishna Kishore Osuri	osurik@nitrrkl.ac.in
3	Chemistry [CY2]	2021	Prof. Rabindra Kumar Behera	beherarabi@nitrrkl.ac.in
4	Mathematics [MA2]	2021	Dr. Sangita Jha	jhasa@nitrrkl.ac.in
5	Physics [PH2]	2021	Prof. Sanjoy Datta	dattas@nitrrkl.ac.in
6	Life Science [LS2]	2021	Prof. Rohan Dhiman	dhimanr@nitrrkl.ac.in