



राष्ट्रीय प्रौद्योगिकी संस्थान राउरकेला  
**National Institute of Technology Rourkela**



**FOUNDATION FOR TECHNOLOGY & BUSINESS INCUBATION (FTBI)**  
(A Section 8 Company Supported by DST, Govt. of India)

**Walk-in Interview for “Incubation Manager” Position at Foundation for Technology & Business Incubation (FTBI), NIT Rourkela**

**Company profile:**

FTBI (<https://www.ftbi-nitrkl.org/>) is a Technology and Business Incubator supported by DST, Govt. of India at NIT Rourkela. We provide an ecosystem for startups to turn ideas into products that are commercially viable. We invest in enterprises, ideas and technologies that can create a positive impact on society and transform the world we live in.

**Job title:** Incubation Manager

**No. of Positions:** 02

**Reporting Time and Date of Walk-in Interview:** 09:00 am, 29.04.2019 (Monday)

**Essential Qualifications:**

- Graduate in Engineering & Technology or Post Graduate in any discipline.
- More than two years of industry experience preferably in Incubation Centers.

**Desirable Qualifications:**

- Proven track record of managing large projects.
- Well conversed and have excellent interpersonal and communication skills.
- Good verbal and written communication skills.
- Strong leadership, analytic and strategic planning skills.

**Key Responsibilities:**

- Scouting and building pipeline of potential startups for incubation
- Curating and on boarding startups into incubation program.
- Managing day to day operation of incubation center.
- Assist startups in the areas of strategy, business plan development, market analysis, company registrations.
- Startup community mobilization.
- Analyze financial statements, forecasts and funding requirements of each potential startup.
- Monitor progress of startups
- Understand requirements of startups and build a mentoring relationship through the mentor pool.
- Develop and maintain relationships with Investors, Government bodies, Service companies
- Conducting awareness/promotional programs
- Liaising with Industries.
- Designing and conducting training programs and workshops for Startups.
- Define, build and finalize agreements with facilitating agencies.
- Ability to independently lead and execute projects
- Ability to thrive in a fast paced, dynamic start-up environment
- Willingness to travel as needed.

**Age:** - Below 35 years as on the Interview Date

**Consolidated Salary:** Rs. 30000/- per month

**Work Location:** Rourkela, Odisha

**Please email your resume to [rkpanda@nitrkl.ac.in](mailto:rkpanda@nitrkl.ac.in)**

**Interview Venue Address:**

Foundation for Technology and Business Incubation (FTBI)

TI-013, Ground Floor,

Center for Technology Innovation and Industry Relations (TIIR) Building

NIT Rourkela, Odisha - 769008, India

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