



राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला
National Institute of Technology, Rourkela

No. NITR/RG/2023/M/O32-1

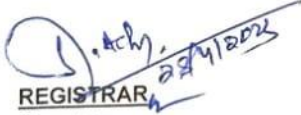
Date: 28.04.2023

CIRCULAR

This is for the information of all newly joined faculty members that Institute is having minimum number of Guest Rooms in the Guest House. Therefore, it is not feasible to provide them accommodation in the Guest House for long period. It has been decided that they will be provided accommodation in the Guest House on sharing basis for initial period of joining the Institute to find out their suitable accommodation with the following terms & conditions:

- 1) The newly joined faculty members are allowed for five days rent free accommodation in the Guest House on sharing basis subject to availability. However, the food bills shall be paid by the individuals directly to the caterer.
- 2) After completion of no. of allowed days, they are requested to vacate the room voluntarily.
- 3) In a critical circumstance, one may be allowed to extend his/her stay in the Guest House by the Dean (FW) on the written request by the faculty concerned and duly recommended by the HOD on payment basis as per stipulated tariff.

This issues with the approval of competent authority.


REGISTRAR

Copy to:

- 1) Dean (FW)
- 2) All newly joined faculty members through concerned HOD
- 3) PIC (Guest House) for information and necessary action
- 4) AR (ES-I/ES-II) for information and necessary action
- 5) Manager, Guest House