

# **National Institute of Technology Rourkela**

## **MINUTES**

**73<sup>RD</sup> MEETING OF BOARD OF GOVERNORS**



**[Through Circulation]**



राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला  
National Institute of Technology, Rourkela

**MINUTES OF THE 73<sup>rd</sup> MEETING OF THE BOARD OF GOVERNORS, NATIONAL INSTITUTE OF TECHNOLOGY, ROURKELA THROUGH CIRCULATION**

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**BOG-73(2021)-01: Proposal for recruitment of Non-Teaching Post.**

The Board resolution No.BOG-65(2019)-18, dated 01.10.2019 and BOG-72(2021)07, dated 07.01.2021 are enclosed for kind perusal of all Hon'ble members with regards to recruitment of Non-Teaching Post. In accordance with the instruction issued by DOPT vide their office Memorandum No.39029/01/2013-Estt(B)-Part dated 29.12.2015 and in line with this MHRD circular vide F.No.35-4/2016/S.III, dated 11.12.2019, it is mandatory to conduct written test for all Junior/Lower level posts carrying the Grade Pay of Rs.4600/- or less (up to Level-7).

Keeping in view the number of scrutinized applications around 15189 in response to the Advt. No.ES/03/2018 and Advt.ES/01/2020, received across the country for different category of posts advertised, it is proposed to have MCQ/MSQ type computer based written examination through a reputed professional agency, at least in three centres, namely at Delhi, Bhubaneswar and Rourkela. The post-wise & state-wise number of applicants received is enclosed as Annexure-1 for information.

For the applicants above Pay Level-7, it is suggested for them to have Trade Test/interview or both, apart from the written test, as is applicable.

Under this circumstances, the followings are placed for kind information of the members.

- 1) In this connection, officials of Ed.CIL (New Delhi), PSU, was contacted over telephone for conducting written examination. The charges per applicant to conduct MCQ/MSQ test is approx Rs.670/- per candidate and it was told that the agency shall not participate in any tendering process, rather to be nominated for receiving this services.
- 2) In the meantime, Director, NIT Rourkela contacted Director, NIT, Trichy and came to know that they are opting for open tender mode to give the work of written test for non-teaching staff recruitment of her institute to the professional agency.

So, it is suggested that NIT, Rourkela may be allowed to go for open tender mode to identify the agency based on their credibility and experience in conducting such type of examination.

Though the charges for such services per applicant is not known at this stage, taking the rate of Ed.CIL (New Delhi), as an bench mark, the expenditure towards written test may be around Rs.95 lakhs (approximately). Institute has received Rs.22 lakhs as an application fee

taking together the applications received in response to the advertisement vide Advt. No.ES/03/2018 and Advt.ES/01/2020.

Apart from this for setting two sets of questions consisting 100 questions for ten categories of posts, the expenditure may be around Rs.2.8 lakhs.

It is suggested to form a three member “**Institutional Committee**” (confidential) to coordinate with the outside agency for the computer based MCQ/MSQ test. The committee shall set the questions taking the help from the external sources on remunerative basis.

Other expenditure towards logistic including remuneration to the 3 members committee (confidential) for successful conduct of examination shall be around Rs.6.0 lakhs.

The final selection process of candidates from qualified shortlisted candidates from MCQ/MSQ test shall be in adherence to NITs Statutes.

*Keeping in view of the number of scrutinized applications, around 15189 in response to the Advt. No.ES/03/2018 and Advt.ES/01/2020, received across the country for different category of posts, for recruitment of Non-Teaching Posts, the Board approved the following:*


- 1) *It is decided to have MCQ/MSQ type computer based written examination at least in three centres, namely at Delhi, Bhubaneswar and Rourkela through a reputed professional agency.*

*The agency to be identified through open tender basis on their credibility and experience in conducting such type of examination*

*For the applicants above Pay Level-7, it is suggested to have Trade Test/interview or both, apart from the written test, as is applicable.*

- 2) *The expenditure towards written test around Rs.95 lakhs (approximately) will be borne by Institute.*

- 3) Further, apart from this for setting two sets of questions consisting 100 questions for ten categories of posts, the expenditure around Rs.2.8 lakhs also will be borne by the Institute.
- 4) The Board also approved to form a three member "Institutional Committee" (confidential) to coordinate with the outside agency for the computer based MCQ/MSQ test. The committee shall set the questions taking the help from the external sources on remunerative basis.
- 5) The Board also approved the other expenditure towards logistic including remuneration to the 3 members committee (confidential) for successful conduct of examination shall be around Rs.6.0 lakhs and the same will be borne by the institute.
- 6) The Board suggested that final selection process of qualified shortlisted candidates from MCQ/MSQ test shall be in adherence to NITs Statute and instructions issued by the Ministry, vide letter No. 35-4/2016-TS.III, dated 11.12.2019 and also will follow the reservation policy, in force while considering the recruitment for Non-teaching posts.

  
[Prof. P.K. Das]  
Registrar and Secretary  
BOG, NIT, Rourkela

  
[Prof. Animesh Biswas]  
Director & Chairman  
BOG, NIT, Rourkela